Fleetwood Town Council

Onward to a Better Future

**Fleetwood in Bloom Committee Meeting**

**DRAFT MINUTES**

**Tuesday 1st April 2025**

**In the Office at 122 Poulton Road at 2pm**

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| 147 | Opening of the meeting – *Chairman*  **Meeting opened by Councillor Jayne Martin at 2pm.** |
| 148 | To receive apologies for absence – *Chairman*  **Apologies received from Cllr Raynor and Cllr Nicholson.**  **In attendance – Cllr Martin, Cllr Kuruvakadua and Lengthsman, Dan Munro.** |
| 149 | To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein – *Chairman*  **NONE** |
| 150 | To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters – *Chairman*  **NONE** |
| 151 | To remind all members to take note of the standing guidance at Appendix A (below) – *Chairman*  **Noted by all present** |
| 152 | Up to date budget sheet for 2024 – 2025 (to be sent by email) – *All*  **Not available prior to the meeting.**  Action: to be emailed to the committee before the next FIB meeting**.** |
| 153 | Update from Jayne Martin   * Volunteer Sessions – **Update from Cllr Martin. Volunteer sessions are generally every two weeks with refreshment provided after at the former Senior Citizens Hall.** * Summer Bedding Plants – **Update from Cllr Martin. Summer bedding plants to be ordered from Laburnum nurseries.**   Action : Cllr Martin to update on progress at next FIB meeting   * NWIB entry for 2025 – **Update from Cllr Martin. Entry for NWIB 2025 has been completed and accepted by NWIB.** |
| 154 | General Items for Discussion – Chairman / All   * Review of FIB Risk Assessment and Volunteer agreement   Action: to be reviewed at next meeting due to lack of attendees.   * FIB plans for 2025 including painting of fixtures and fittings on Lord Street and Pharos Lighthouse area.  **Painting is an ongoing plan from last year. Painting was suspended during the poor weather. As the weather is now getting better Dan will restart the painting.**   Action: Dan to give regular updates at the FIB meetings how the painting is progressing.  **Plans for 2025 discussed and approved:**  **Creating a poppy cascade to be fixed on the back wall of Warrenhurst Road – when appropriate. Budget of £500 agreed.**  **Additional planters at Broadwater to be installed by Dan and adopted by FIB.**  **New planters needed for North Albert Street – volunteer to maintain already agreed.**  **Planting to be arranged around the trees on Lower Lune Street.**  **Kids litter picking events to be arranged.**  **Regular water of all planters to commence – 3 times a week. Monday, Wednesday & Friday**   * Approve the purchase of kid’s litter pickers and gloves. **Approved by all present.**   Action: Cllr Martin to buy from Amazon.   * Approve the purchase of adult gardening gloves. **Approved by all present.**   Action: Cllr Martin to buy from Amazon.   * Approve the purchase of more small gorilla tubs. **Approved by all present.**   Action: Cllr Martin to buy from local shop.   * Approve the purchase of eco-friendly wine weevil treatment for a few of the tree planters. **Approved by all present.**   Action: Cllr Martin purchased via Amazon.   * Plan for Bloomer boats 2025. **Discussed bloomer boats to be painted this year, in situ, by Dan as weather permits.**   Action: Dan to paint the following bloomer boats the same colours as the boat at Westway:  The Log Cabin, The Boating Lake, near The Euston, Fire Station, Fisherman’s Walk and St Nicholas Church. Dan to purchase any material required to enable makeover of boats   * Discuss sourcing new wall planters located on GPO wall. **Approved the purchase of one wall planter to replace the one that was broken.**   Action: Cllr Martin to source new wall planter.   * Plans for a sustainable garden at Warrenhurst Road to include structures. **Not discussed as this is now for the Working Group, Warrenhurst Road, to put plans together to present to full Council** |
| 155 | To consider and approve a date, time, and venue for next meeting – Chairman. **Next meeting Tuesday 6th May, Warrenhurst Road at 2pm** |

**APPENDIX A**

**Standing Guidance for Fleetwood in Bloom Committee Business**

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee’s request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. “The Chairman to ask Cllr xxx to assist with seeking volunteers for planting”.
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.